

BROAD HINTON, WINTERBOURNE BASSETT AND UFFCOTT NEIGHBOURHOOD PLANNING STEERING GROUP MEETING

Thursday 11th July 2024, 19:00 – 21:00
Broad Hinton Village Hall

MINUTES

Present:

Mark Miller (MM) (Chairman)
Damian Le Gresley (DLG) (Treasurer)
Ade Rudler (AR)
Kate Marshall (KM)
Peter Cole (PC)

Apologies:

Adam Gilmore (AG) (Secretary)
Alex LaRoche (ALR)
Liz Moakes (LM)
Liz Palfrey (LP)
Malkit Banga (MB)
Steve Sumner (SS)

1. Introduction, apologies for absence, declaration of interests; quorate declaration.

MM welcomed all to the meeting and requested any declarations of interest. No declarations of interest were received. As there were only five members present the meeting was not quorate.

2. Minutes of the Meeting held on Thursday 13th June 2024

The minutes could not be approved and would be carried over to the next meeting.

3. Review actions

MM reviewed the actions that had been completed since the last meeting.

Done since last meeting

ID	Owner	Title
350	DLG, ALR	ALR to sign screening request
270	AG	Request SEA screening from WC
335	DLG, LS	Updated red-line plan for Site B2
342	DLG	Apply for Locality grant
347	DLG	Apply for SEA package from Locality
349	AG	NDP Review Day
343	AG	Discuss remaining Design Code issues with AECOM
348	AG	Article for July comms
345	AG, DLG	Presentation for Site W3 meeting

Todo/In Progress/Blocked

ID	Owner	Pri	Status	Title
280	AG	2	WIP	Key Views update
281	AG	2	WIP	NDLHA update
324	AG	2	WIP	Conservation Area update
308		2	TODO	Discuss amenity sustainability
331	AG, LS	2	WIP	NDP policy for amenity provision wording
332	AG, LS	2	WIP	NDP policy for sports pitch improvements
333	AG, LS	2	WIP	NDP policy for cricket ball mitigations
279	GA WG	2	TODO	Cycle network assessment
239	AG	3	TODO	Rights of Way changes
316		2	TODO	LE summary report
290	AG	2	TODO	Consultation Report
327	AG, LS	2	WIP	Agreement representation
334	AG	2	TODO	Help with supporting evidence

MM noted that he had drafted the introduction to the NDP document and had reviewed with ALR and AG.

ACTION: MM to add the introduction to the NDP draft.

6. Strategic Environmental Assessment

DLG noted that he, AG and LS had met with AECOM to brief them on the progress of our NDP and the SEA process.

AECOM said that they couldn't start the SEA until we had received a formal SEA screening from WC.

Approvals for the SEA work package would then take four weeks to get approval from central government and then approximately ten weeks for them to write and publish the SEA report.

AECOM were aware of our desired timeline for Reg 14 and would attempt to prioritise the work.

AG had forwarded AECOM the correspondence with WC and AECOM would contact WC directly to try and get an indicative screening from WC.

7. NDP Document

The group reviewed the NDP Draft TODO document and discussed the following sections.

- Forward - MM noted he will add the forward to the plan document.
- Section 3 – History and Character – PC volunteered to edit this section down and add some historic photos.
- Section 5 – Community Infrastructure, Assets and Services – the group completed Table 3 in the meeting
- Consultation Report – this section details all the community consultation the group has done to inform the NDP - DLG volunteered to complete this.

8. Regulation 14 event

The group discussed Regulation 14 (Reg14) and when we might be ready as SEA may push the timeline to mid-November. Before we can begin Reg14, we need the SEA report and approval from the Steering Group and Parish Council.

DLG was not sure if the Reg14 process was managed by WC or the Steering Group. If the former then this could add additional delay.

ACTION: AG to clarify Reg14 process and responsibilities.

KM noted that if the 6 week Reg14 consultation overlaps with Christmas, it may not get everyone's attention. DLG noted that it may be possible for AECOM to complete the SEA report by mid October which would allow us to run the 6 week Reg14 consultation from then to the end of November.

9. Comms for August

The group agreed that there was no comms required for August Local News and online.

10.AOB

MM asked if there was any other business.

AR asked if references to the old B4041 had been removed from the NDP document. DLG thought that this had been changed to "Broad Town Road".

MM asked if there was any other business - there was none.

The next meeting will be Thursday 8th August 2024 19:00 – 21:00 at Broad Hinton Village Hall. There being no further business, the meeting closed at 20:22.