BROAD HINTON, WINTERBOURNE BASSETT AND UFFCOTT NEIGHBOURHOOD PLANNING STEERING GROUP MEETING

Wednesday 10th April 2025, 19:00 – 21:00 Broad Hinton Village Hall

MINUTES

Present:

Mark Miller (MM) (Chairman)
Adam Gilmore (AG) (Secretary)
Damian Le Gresley (DLG) (Treasurer)
Kate Marshall (KM)
Malkit Banga (MB)

Apologies:

Ade Rudler (AR)
Alex LaRoche (ALR)
Liz Moakes (LM)
Liz Palfrey (LP)
Steve Sumner (SS)

1. Introduction, apologies for absence, declaration of interests; quorate declaration.

MM welcomed all to the meeting and requested any declarations of interest. No declarations of interest were received. The meeting was declared not quorate.

2. Minutes of the Meeting held on Thursday 13th February 2025

As the meeting was not quorate the February minutes could not be approved and would be carried over to the next meeting.

3. Review actions

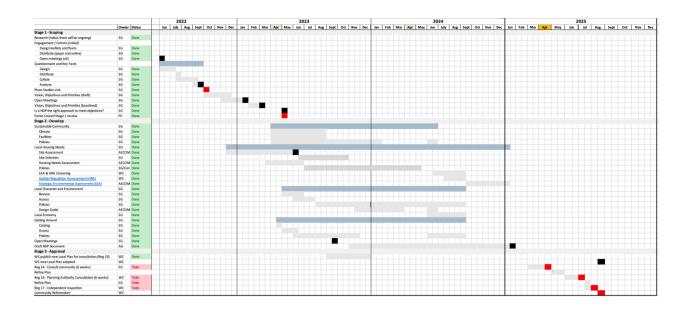
AG reviewed the actions that had been completed since the last meeting.

Done since last meeting

ID	Owner	Title			
416	AG	Complete NDP document			
388	AG	Leaflet quotes and plan prints			
417	AG	Check R14 forms and deck match final dates and policies			
429	AG	Publication Date			
428	KM, LM	Reg 14 poster			
430	AG	Update KM, MB comments			
431	AG	Copyright notice			
432	AG	Add benefits to Reg 14 deck			
433	AG	Updated printing quote from Origin			
434	KM, LM	Flyer design			
435	AG	Flyer delivery allocation			
436	AG	Reg 14 holding page			
437	AG	Cancel March meeting			

Todo/In Progress/Blocked

ID	Owner	Pri	Status	Title
290	DLG	2	WIP	Consultation Report (R16)
382	AG	2	TODO	Landowner agreement (R16)
438	AG	2	TODO	Promotional videos for social media



4. Finance

DLG noted that he had created a new budget spreadsheet for FY2526. He had written to Groundworks to check how much grant was available to this and confirmed £3032.71 was remaining. Additionally, we had £586.00 from the Parish Council.

DLG noted that this would cover

- 1. Consulting the estimated work (5 days consulting) remaining from LS but we need to be cautious how we spend it as it has to cover all the way to the referendum.
- 2. Printing –docs, fliers, posters for the referendum. We would need to decide how many final documents we would need to print.
- 3. Meetings meetings for May, Aug and Sept plus one additional contingency meeting. The meeting discussed whether we needed meetings in Jun and July and as we would likely be in Reg 16/17 at that time it was thought these would not likely be needed.

The meeting thought that the current comments received would not require LS consultation to respond. Further comments received up to the Reg 14 deadline may need LS input.

ACTION: AG – get decision from SG to cancel meetings in June and July.

5. Regulation 14 feedback

AG presented the feedback received so far from residents and statutory consultees. Formal responses to these and any remaining responses will be prepared and agreed by the NPSG once the regulation 14 feedback window closes.

6. Comms for March

The meeting discussed putting the NDP doc in more public places as DLG had put a copy in The Winterbourne.

ACTION: AG/MM to put a NDP doc copy in La Strada (MM) and The Crown (AG) with some feedback forms.

ACTION: AG to send Reg 14 consultation email to Arkell's.

ACTION: AG to chase statutory consultees that have not replied for feedback.

KM discussed the content for the May edition of Local News and social media. The group thought that the content should cover;

- 1. Thank You to the residents, businesses and statutory consultees that have given feedback so far.
- 2. Where to Find reminder to residents where they can find the NDP docs online, Peter B, pubs.
- 3. Deadline reminder that the deadline for Reg 14 feedback in 28th April 2025.

ACTION: KM/LM produce and post content for May Local News and social media.

7. AOB

MM asked the meeting if there was any other business – there was none.

The next meeting will be Thursday 8th May $2025\ 19:00-21:00$ at Broad Hinton Village Hall. There being no further business, the meeting closed at 19:50.