

BROAD HINTON, WINTERBOURNE BASSETT AND UFFCOTT NEIGHBOURHOOD PLANNING STEERING GROUP MEETING

Thursday 8th May 2025, 19:00 – 21:00
Broad Hinton Village Hall

MINUTES

Present:

Mark Miller (MM) (Chairman)
Adam Gilmore (AG) (Secretary)
Damian Le Gresley (DLG) (Treasurer)
Alex LaRoche (ALR)
Kate Marshall (KM)
Liz Moakes (LM)
Liz Palfrey (LP)

Apologies:

Ade Rudler (AR)
Malkit Banga (MB)
Steve Sumner (SS)

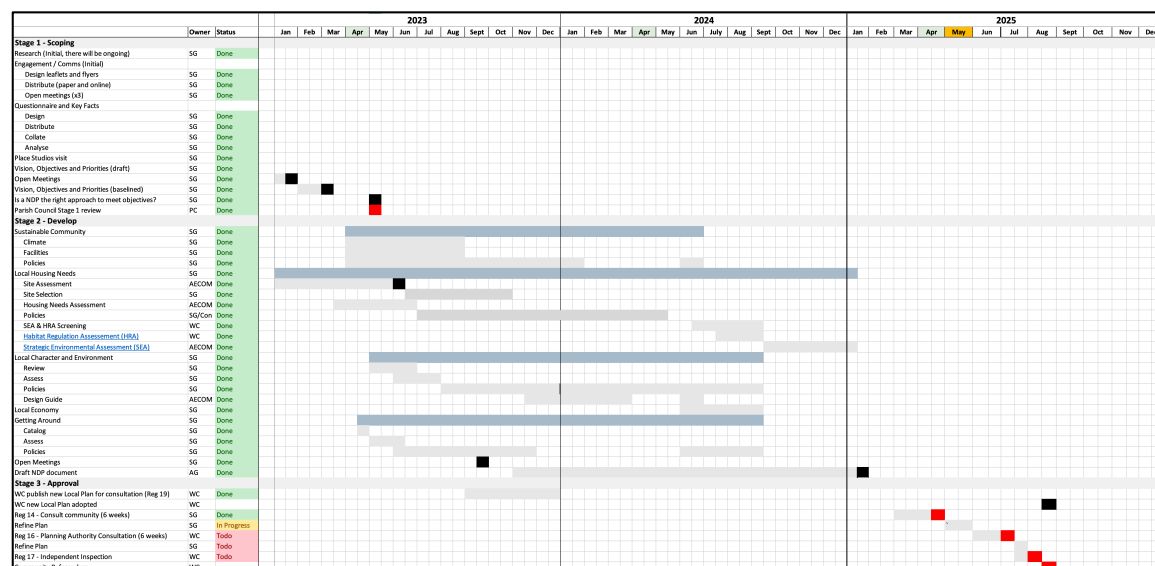
MM welcomed all to the meeting and requested any declarations of interest. No declarations of interest were received. The meeting was declared quorate.

The minutes were approved.

AG reviewed the actions that had been completed since the last meeting.

ID	Owner	Title	Notes
439	AG	Decision to cancel meetings in June/July	
443	LM, KM	Produce and post content for May Local News and social	
440	AG,MM	NDP in La Strada and The Crown	La Strada got one

ID	Owner	Pri	Status	Title	Notes
290	DLG	2	WIP	Consultation Report (R16)	Start to populate based on LS template/example.
382	AG	2	TODO	Landowner agreement (R16)	We need agreement before we submit R16.
438	AG	2	TODO	Promotional videos for social media	For Referendum Show to people that don't use Facebook.



2

4. Finance

DLG updated the meeting on grant funding, he had spoken with Locality and Groundworks and the new 2025/26 grant funding hadn't been released by central government yet. DLG noted that we have £3032 remaining in the grant funding and can apply once the 2025/26 applications are opened. As we need the funding for our consultant, the meeting discussed whether we can progress and agreed that we can make progress with analysis of the Regulation 14 feedback. DLG noted that we have £560 available from the PC that can cover any meetings we need to book.

5. Regulation 14 feedback

AG noted that there were 29 community responses, 25 online and 3 paper forms, and 1 email. Most responses (26) were from individuals, 3 were from community organisations (White Horse Cricket Club, White Horse Community Shop Café, Winterbourne Bassett Community Pub Ltd). 21 of the responses were from individuals in Broad Hinton, 1 from Uffcott, 3 from Winterbourne Bassett. We received 1 response from outside the Neighbourhood Area (Cllr. Allison Bucknell).

Responses were also received from statutory consultees including Wiltshire Council, NHS, Natural England, Environment Agency, Network Rail, National Highways, Thames Water, National Grid, Canal and River Trust, and Site B2 owner's agent, Hayfield Homes.

AG noted that he had taken the comments from the community and grouped them in a separate document by theme so that related comments could be seen together. AG had also produced a list of what he thought were the "key questions" the SG had to answer, including feedback from Wiltshire Council and Site B2 owner's agent.

The comments covered almost all of the topics and policies in the NDP including affordable housing, housing needs, settlement boundary, views, climate change, rivers and flooding, biodiversity, traffic and travel, sports facilities, work hub, tourism and governance. The meeting briefly reviewed the comments received.

AG noted that each comment received from the community and stakeholders would need to be addressed, and the SG had four options.

1. Agree with the comment and make a change to the plan
2. Provide an explanation of why a change is not needed because it is addressed in another way
3. Reject the comment with planning justification
4. Acknowledge the comment and propose to address in subsequent versions of the NDP.

The group discussed how we should divide up the work. It was agreed that we should group each comment by NDP document chapter. We could then decide who can analyse and propose options for each comment. The goal was that we would choose options at the June meeting.

ACTION: AG to group comments from the community and stakeholders by NDP Chapter.

Once the SG had agreed on our approach with each comment, the responses would be added in the Consultation Report and published.

6. Plan to Regulation 16

The meeting discussed the remaining work we would need to complete before we could submit to Wiltshire Council for Regulation 16 consultation.

- SG to agree response to each Regulation 14 comment.
- SG to update NDP and supplementary documents if required.
- SG to review Regulation 15 documents ((the documents for Regulation 16) with LS
- Parish Council to approve Regulation 16 submission.
- Parish Council to submit documents to Wiltshire Council.

ACTION: AG to reply to the Site B2 owner's agent to arrange meeting to discuss feedback.

ACTION: AG to follow up with Wiltshire Council to arrange meeting to discuss feedback.

ACTION: AG to arrange SG "offsite" in the next few weeks to review our response to feedback.

7. Village Hall challenges

KM presented some of the challenges the Village Hall Trustees have been having. There are a number including not having a full roster of trustees which has led to them being overloaded as they manage the hall as well as provide oversight of the charity and difficulty recruiting new trustees.

The meeting discussed options and a few ideas were thought worth following up. DLG offered to show the accounting software that Winterbourne Bassett Community Pub and the Parish Council use, that have greatly reduced the effort required. DLG noted that some of the admin the Village Hall trustees have to carry out could be handled by a paid member of staff, potentially as an extension to the Parish Clerk role. AG suggested that the Parish Council may offer a councillor to be a trustee and that KM was invited to the APM on Tuesday 13th May where it could be raised.

8. Comms for June

The meeting agreed that we should write an update for the Local News and social media thanking everyone who participated in the Regulation 14 consultation, info on the responses, and what the next steps are.

ACTION: AG to draft a brief news article and review with KM and LM.

9. AOB

MM asked the meeting if there was any other business – there was none.

ACTION: AG to book 12th June SG meeting.

The next meeting will be Thursday 12th June 2025 19:00 – 21:00 at Broad Hinton Village Hall. There being no further business, the meeting closed at 21:09.